

Ardmore Family YMCA

Day camp Counselor Job Description

Position Title: Day Camp Counselor

Reports to: Day Camp Director

Job Summary: The person selected for this position will be responsible for creating a fun and innovative Day Camp experience for elementary-aged campers. You will be tasked with engaging daily in camp activities as well as monitoring all campers throughout the day. This position works closely with children and their guardians.

Work Environment and Physical Demands:

- Must be able to lift up to 50 pounds.
- Must have adequate auditory and visual abilities.
- Must be able to bend, twist, and generally play with children.
- Must be comfortable in an outdoor environment.

Qualifications:

- Experience working in a related program or environment preferred.
- Demonstrated ability to follow directions and make adequate judgement calls.
- Strong communication, active listening, and conflict resolution skills.
- Ability to model professionalism and the YMCA's core values.
- Organized and adaptable, with attention to detail and the ability to thrive in a fast-paced setting.
- Must be certified in CPR/First Aid, if not the YMCA will provide training and certification upon hiring.

Essential Functions:

- You must take the job seriously and understand that the safety and wellbeing of the children is entirely dependent on how attentive you are. Make sure to stay alert.
- You must adhere to all applicable YMCA policies and standards including dress code.
- You will help with the check-in and check-out process for campers.
- You will be responsible for a roll call and an actively updated list of all campers present.
- You will implement general cleaning and practice good hygiene. Make sure your work area is free of hazards.
- You will be responsible for enforcing general safety rules and guidelines.
- You will keep a complete list of campers' medical and allergy-based needs.
- You will be required to administer basic first aid.
- You will engage and interact with children through age-appropriate activities. Keep the children happy and entertained, we want to ensure it's a positive experience for all.
- You must be ready and able to implement all emergency procedures.

Public Relations:

- Establish and maintain relationships with all parents and guardians of the children we are caring for.
- Develop and maintain a positive relationship with all YMCA personnel.
- Maintain a helpful relationship with YMCA members.

